Microsoft Visio Essentials

Getting to know Visio 2016
Getting to know Visio 2016
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Create A New Drawing From A Template
The Visio Screen
How Microsoft Visio 2013 Works
Understanding The status Bar
Customising The status Bar

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Working With Stencils
Understanding stencils
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Working with Shapes
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Aligning Shapes Using The Dynamic Grid
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Formatting Shapes
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Working With Connectors
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Containers
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Working With Text
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Working With Pages
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Outputting Drawings
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Organisation Charts
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Gantt Charts
Understanding Gantt Charts
Understanding Gantt Chart Options
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Cross Functional Flowcharts
Cross Functional Flowcharts
Understanding Cross Functional Flowcharts
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Adding Swimlanes And Phases
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